

# COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

## Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

## Which Community Engagement Forum is this application to?

**Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).**

Central CEF	Yes
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	

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## Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

### Q1.1 Organisation name

Parent Power Project

### Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
26 Whitley Farm Close Whitley North Yorkshire DN14 0GL	
Telephone number one	Email address (if applicable)
	parentpower@hotmail.com
Telephone number two	Web address (if applicable)
	www.parentpowerproject.co.uk

### Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Emma	Delsaint
Position or job title		
Co-ordinator		

### Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	X

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Other		Please describe	
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**When was your organisation set up?**

Day		Month	APRIL	Year	2016
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**Q1.5 Reference or registration numbers**

Charity number	
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

**Q1.6 Is your organisation VAT registered?**

Yes		No	<input checked="" type="checkbox"/>
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*Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.*

**Q1.7 Please list all other bodies that you have, or plan to apply to for funding**

Name of Body / Organisation	Funding Awarded/Requested*
N/A	

\*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

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## Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

### Q2.1 What is the title of your application?

Empowering parents to support themselves

### Q2.2 Please list the details of your application (500 words limit)

We are a volunteer lead project run by parents who provide support to parents and carers of children and young adults with additional needs in the Selby area. We have 173 members.

We have been supported to create our own organisation so that we can ensure parents have the information, advice, networks and access to events that bring some short breaks to enable their energy to be restored. Too often our parents are battling many issues including challenging poor access and ensuring the rights of their children are addressed. We believe that our collaborative work and support can ensure that parents have the guidance and sharing of experience to enable them to learn from each other.

We are seeking funding to ensure our network grows and expands in numbers. To do so we require financial support as many of our parents are on low income due to the level of care they need to provide, combined with the additional cost of adaptations, travel and access to appropriate services.

We have previously organised inclusive activity days/sessions such as a family trip to Stockeld Park in Wetherby. Trips such as this are extremely beneficial to these families as choices can be limited for activities that include all disabled children and their siblings and can be too expensive for the whole family to access. Having other parents and carers alongside at an event means that they can support each other.

### Q2.3 Is there a specific date your applications needed to be funded by?

N/A

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**Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)**

Which objective?	How will you achieve this?
<p>Objective 1:</p> <p>Providing local services to support families with additional needs</p>	<p>Weekly support sessions held at Brayton Community Centre            Creche            Family events            Facebook information via Social media</p>
<p>Objective 2:</p> <p>Ensuring families get the knowledge and support to access services available</p>	<p>Sharing information on Facebook            Quarterly talks from key agencies who can offer support            Signposting families through Parent Power Steering Group Meetings</p>

**Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)**

Our families are an equal distribution from across the four CEF areas. They are members of the Facebook network, access our family days and attend our weekly support group. We ensure families get access to support, the right services, up to date information on entitlements. We provide local support that our parents have requested.

Most of our support is provided online and through telephone. Our activities for families are provided across the 4 different CEF areas including Selby Town Centre, Brayton, Eggborough, Drax, Osgodby to name a few. We hold our weekly group every Friday at Brayton Community Centre.

Our proposal will benefit families in need, bringing together a shared community that addresses the challenges of transport, access to services and the development of increased self-support.

Our weekly group meetings also benefit Beeable and the young adults to gain work experience and develop their social skills.

At the same time we will be happy to promote the work of the CEFs and share the details of events, funding opportunities and public forums.

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### Q2.6 How much funding are you requesting? £970 from Central CEF

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
<b>Costs</b>	
Community Centre 50 weeks x £10 room hire	500
School holidays hiring hall for crèche (13 weeks) x £15ph x 2hrs	390
Staffing for crèche – 2 staff x 2hrs x £10ph x 13 wks	520
Contribution towards 4 family events reaching 50 parents/children per event	1500
Advertising and promoting the group (local eyes min term 6 months)	210
<b>Total :</b>	<b>3,120</b>
<b>Contribution from the families we support</b>	
Contribution for crèche £5 per child x 13 weeks x 10	650
Family events £10 x 20 families x 4	1,500
<b>Funding sought from the CEFs (to be divided between the 4)</b>	<b>£970</b>

### Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	X	No	
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If yes, where will you get the other funding from and has this been secured?

We believe it is important to ask for contributions from the families we support. Your financial contribution will ensure we can provide events at a low cost. At the same time we will be growing our own fundraising activities, from tombolas, bring and buys as examples.